



# Lee County ETSB

## Meeting Minutes

March 27, 2025 3:30 PM

**Meeting called by:** Vice Chairman Hilliker

**UNAPPROVED**

Monthly Board Meeting

**Attendees:** 911 Commissioners; ETSB Director, Shelley Dallas

- **Call to Order**

Vice Chairman Hilliker called the meeting to order at 15:37 at the Lee County ECC; roll was called as follows:

Ryan Buskohl	05-16-2025	Absent presenting <b>Medical</b>
Pat Hilliker	05-20-2027	Present resenting <b>Fire District</b>
Josh Tucker	05-20-2027	Present representing <b>Medical</b>
Steve Gilmore	05-16-2025	Present representing <b>Fire District</b>
Keane Hudson	12-01-2024	Present representing <b>Lee County Board</b>
Jesica Knipple	Sheriff's Designee	Absent representing <b>Lee County Sheriff</b>
Mike Koppien	05-20-2027	Present representing <b>Law Enforcement</b>
Kevin Lalley	05-16-2025	Present representing <b>At Large</b> (arrived at 15:39)
Steve Howell	06-14-2025	Absent representing <b>Law Enforcement</b>

Absences excused.

- **Prior Minutes**

Motion by Hudson, second by Koppien, that the minutes from the January 23, 2025, ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland Operating Account: \$63,623.38; Sauk Valley Reserves Fund: \$909,760.99; Investment CDs (4): \$1,261,099.00; Total ETSB Funds: \$2,234,483.37. Motion by Hudson, second by Gilmore, that the treasurer's monthly balance report be approved. Vice Chairman Hilliker called for discussion; there being none, motion passed unanimously. The ETSB financial report provided by WipFli will be sent for review via email prior to the May meeting.

**Claims:** Claims were reviewed. Tucker made a motion, seconded by Koppien, that claims, including those paid in vacation, be approved and ordered paid:

December: \$20,023.02      January: \$55,312.55      Total: \$75,335.57

The Eventide voice logger upgrade in the amount of \$29,175 is included in the March claims.

Hearing no discussion, Vice Chairman Hilliker called for the vote as follows:

Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jesica Knipple	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Ryan Buskohl	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

- **Committee Reports**

- **Executive:** The voice logger upgrade was completed on March 20<sup>th</sup>. Text to 9-1-1 is being recorded and tracked on the NexLog 740 recorder.

- **Property:** Property Chair Tucker reported that eight roofing bids were received. The property committee met on March 17<sup>th</sup> to open and review bid proposals. Bid proposals were provided and further discussion ensued as Tucker gave an overview. Tucker further provided that all plywood be removed/replaced. Recommendation from the property committee was to award the bid to Freeport Industrial Roofing. Kevin Lalley provided insight with past experiences working on projects with Freeport Industrial and recommended them over all the other bids on the list. After minimal discussion, Kevin Lalley made a motion, seconded by Mike Koppien, to accept Freeport Industrial Roofing bid proposal in the amount of \$63,500. Vice Chair Hilliker called for further discussion, there being none, the vote was called for as follows:

Jesica Knipple	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>

Letters will be sent to all bidders with the return of the bid bonds. Thank you to Josh Tucker for managing and fielding numerous phone calls and site visits during the roof bidding process.

Josh Tucker also reported that the dayshift garage bay door opener was replaced at a cost of approximately \$2500 and a spring on the float bay door was replaced at a total projected cost for both repairs of approximately \$3500.00.

- **Public Education/Training:** Director Dallas and Jes Knipple will be at Washington School on April 17<sup>th</sup> for pre-K Public Education. 9-1-1 goes to Springfield is scheduled for Tuesday, April 29<sup>th</sup> if ETSB members are interested in attending the event with INENA and IL APCO organizations.

- **Legislation:** An update on the CESSA Total Response pilot sites was provided; CESSA legislation will most likely be extended to July 1, 2027. The ETSA is set to sunset on December 31<sup>st</sup>, 2025. Director Dallas gave an overview of the working documents that IL NENA and APCO joint legislative committee have been working on to present at the SAB meeting for future modifications to ETSA, specifically regarding funding 9-1-1 service in IL. She further explained that many assume that the monthly \$1.50 surcharge on phone bills outside of Chicago fully funds 9-1-1 services but it only covers about 42% of costs for the average call center. The remaining 58% is received from locally generated taxes. A history of the surcharge since 2017 was provided. To ensure access to reliable 9-1-1 service and meeting increasing operational demands, while lessening the impact on other public safety services, NENA and APCO organizations, on behalf of IL PSAPs, will be requesting an increase in surcharge to \$2.50 to create state-wide parity to what the city of

Chicago receives and adjusting it annually by an inflationary rate. Discussion regarding IL State Police having oversight authority of 9-1-1 systems also took place.

- **Old Business:** Text to 9-1-1 has been implemented at the Lee County ECC. An agreement has been drafted and sent to Lee County for furtherance of GIS services between Lee County and the ETSB; SA Boonstra is reviewing the agreement. K.A. Hudson asked what the length of the agreement will be, and the amount proposed. Director Dallas advised the initial amount was proposed for \$6000 and for ETSB to allocate funds annually for a period of three years to be reviewed after the initial 3-year term. Any modifications made by SA Boonstra or the County will be sent back to the ETSB for approval prior to implementation. Further discussion and comment regarding County policy for funds that come into the County. 9-1-1 fund diversion and repercussion thereof was discussed.

TC Staffing level was discussed as well as the two new TCs training status and certification process. 2024 call volume statistics were provided.

- **Board Member/ECC Staff Comments:**
- **Adjournment:** Meeting adjourned at 16:09. The next ETSB meeting will be held **Thursday, May 22<sup>nd</sup>, 2025, at 15:30** at the Lee County ECC.

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Josh Tucker, ETSB Secretary